

Hemel Hempstead Photographic Society

CONSTITUTION

OBJECTS: *The Society exists to promote the enjoyment and furtherance of all aspects of photography, and for the social communication of its members.*

NAME: The name shall be "The Hemel Hempstead Photographic Society".

PRESIDENT: The office of President shall be vested in an Honorary Life Member of the Society. elected, for an indefinite term, at an Annual General Meeting. He/she will preside at the Annual General Meeting, the Presentation of Awards and similar occasions, and will represent the Society on all appropriate occasions.

OFFICERS: The Society shall have a Chairman, Vice-chairman, Treasurer, Secretary, Programme Secretary and Publicity Secretary.

These officers are to be proposed, seconded and elected by a show of hands at the Annual General Meeting. They shall hold office from the start of the season after the AGM at which they are elected until the end of that season when they shall resign, but shall be eligible for re-election. The Chairman shall not hold office for more than two consecutive seasons.

MANAGEMENT COMMITTEE:

The Committee shall consist of the Officers together with at least two elected members. The Committee may fill vacancies or co-opt further members.

The Committee shall meet at least six times per year, and six members shall form a quorum. Any Committee Member who is absent from three consecutive Committee Meetings, without acceptable reason, is automatically disqualified from membership of the Committee.

The Committee shall have the power to co-opt a member of the Society to fill the vacancy for the remainder of the Society's year.

Such a decision should be announced at the next ordinary meeting of the Society immediately following the decision.

The External and Internal Competition Secretaries, the Viewfinder Editor and the Webmaster shall be invited to attend Committee meetings where they or the Committee would find their input to be useful or imperative.

The Committee, in addition to any specific powers conferred herein, shall control the finances and all administrative functions for properly carrying out the *objects* of the Society.

The Committee may expel any member whose conduct is considered to be detrimental to the best interests of the Society. Such an expulsion shall take place only at a Committee Meeting called for the purpose, and of which the Committee Members and the member concerned have been given not less than fifteen days notice in writing. The member concerned shall have the right to attend and be heard at this meeting.

ACCOUNTS:

The Treasurer shall keep the accounts of the Society and shall make up the Annual Statement of Accounts to the last day of February in each year. The Accounts shall be presented at the Annual

General Meeting. The Treasurer shall maintain a Bank Account or Accounts in the name of the Society.

Cheques are to be signed by the Treasurer and by one of two designated members of the Society. The Committee shall organise that the Accounts are independently examined prior to the Annual General Meeting.

GENERAL MEETINGS:

The Annual General Meeting shall be held not later than 30th June, after at least fifteen days notice has been given by promulgation at Society meetings.

Special General Meetings may be held at the discretion of the Committee, fifteen days notice being duly given.

The Secretary shall call a Special General Meeting within twenty days of receipt of a written request signed by ten members of the Society. Fifteen days notice shall be given to members.

PROPERTY & SERVICES:

All property of the Society is vested in the Committee acting as Trustees of the Society.

The Treasurer shall keep an inventory of non-consumable items and disposals may be made only with the express authority of the Committee.

The Property of the Society and any Public Liability shall be covered by insurance. The Committee shall be liable for debts of the Society.

Activity groups and services may be provided for the Members as the Committee shall determine.

Sub-Committees may be formed as required and, being answerable to the Committee in all matters, shall be required to report at all Committee Meetings.

Those responsible shall maintain inventories for the information of the Treasurer in maintaining insurance.

SUBSCRIPTIONS:

The Annual Subscription rate and Attendance Levy Shall be agreed at the Annual General Meeting.

Subscriptions shall be due on 1st September each year.

There are separate rates for the following categories: Standard; Concessions; under 18's. There is an Attendance Levy for each meeting.

New members who make their first attendance after Christmas in any season shall be charged only half the appropriate rate.

The Committee shall determine additional subscriptions for Activity Groups, when deemed appropriate, and set charges for services made available to members.

AMENDMENTS TO CONSTITUTION:

This Constitution may be amended by a simple majority of those present voting at a General Meeting, all such amendments having been posted for a period of at least fifteen days.

July 2015